



December 17, 2020

Dear Farmer,

It's time to update your nutrient management plan! Normally we are able to host workshops and work sessions in our offices. However, due to COVID protocol, we cannot host these group sessions. So we are adjusting how we will provide assistance this year. There will be different options available to assist with your NMP update.

1. **Virtual/Remote Update Sessions:** This is the preferred method. We can set up a virtual meeting where we can share screens and walk through the steps of the NMP update process together in goCrop. If you have a good internet connection, this is the best option. We can help get you connected for the first time. In most cases, this will probably take two sessions.
 - The first session we can refresh your memory on goCrop tasks, take a look and see what steps need to happen for your plan to get updated and give you a list of 'homework'.
 - The second meeting, we can go through all the data you entered and then clean up any issues. Then we can go through any of your final reports and show you how to save or print them. We can also help you complete your compliance reporting for CSFO, MFO or LFO requirements.
2. **In-Person Update Sessions:** Our Extension offices have significantly reduced capacity limitations, so we will be hosting these one-on-one sessions by appointment only and with all COVID protocol in place: masks, sanitizing, spacing, etc. We will have a laptop set up to project your screen up on our large display, so we can both look at goCrop together without hovering together over a small screen. In order to use this time wisely, we ask that you have all your materials ready for the update (ie. records, etc.). We will likely talk over the phone prior to meeting to help you prepare as well.

In either case, you will need the following in order to complete your NMP Update:

- Your NMP Workbook/Binder from your original NMP Class and/or your most recently updated NMP. This is the binder(s) that has all of your maps, soil information, etc.
- Your login/password information for the web-based goCrop.
- Any new soil and manure test results.
- Farm records for 2020: manure production and spreading records, crop harvest (and planting) records, grazing records, animal numbers, etc.
- If you have added any fields, you should bring in new maps for those additional farms, tracts, or fields.
- Reporting forms for CSFO/MFO/LFO.
- Any updated RUSLE2 based upon a yearly rotation.
- Payment (via debit/credit card) if your goCrop subscription is not up-to-date. Renewal fee for the goCrop license is provided at a discounted cost. A coupon code will be available from your contact person, or you can email susan.brouillette@uvm.edu to request one.

A note on records. If you have been keeping records directly in goCrop all year, then a lot of your work is already done. This will streamline the update process. However, as long as you have records in any form (even if they're still in your head), the process of getting those into goCrop is simple. We have included some record keeping sheets that you might find helpful, especially if you need help from us to enter those into goCrop. You can print out as many copies as you need to get all your records ready for your update session.

If you have any questions about updating your plan, please give us a call as soon as possible so we can figure out what you need. We can help you compile any missing information, maps, etc.

If you need any accommodations to participate in this program, please let us know immediately. We are happy to accommodate your specific needs. However, the more advance notice we have, the better we will be able to do that.

We look forward to seeing you again, even if it is on the computer!

Call or email today to make your update appointment!

If you are already working with a UVM Extension or Conservation District staff person, please feel free to reach out to them directly via email or calling. They are ready to schedule an update with you.

If you are unsure who should help you with your NMP update, please contact:

Susan Brouillette

Susan.brouillette@uvm.edu

802-524-6501, ext. 432

Thank you!

UVM Extension – Northwest Crops & Soils Team

UVM Extension – Champlain Valley Crop, Soil & Pasture Team

VAAFM Reporting Deadlines

Certified Small Farm Operations (CSFO) – January 30th

<https://agriculture.vermont.gov/csfo>

Medium Farm Operations (MFO) – April 30th

<https://agriculture.vermont.gov/mfo>

Large Farm Operations (LFO) – February 15th

<https://agriculture.vermont.gov/lfo>

goCrop™ got a new LOOK!

As of January 2021, goCrop™ will look a little different. But don't worry...all your data is still there and with the new look has come some great improvements to how the software works. These changes were all designed to make it easier to use and more functional. We are excited to show you how to navigate this new version of the software.