



## HARPETH RIVER WATERSHED ASSOCIATION

*"Protecting the State Scenic Harpeth River and Clean Water in Tennessee Since 1999"*

### ANNOUNCEMENT OF POSITION

#### **Water Quality Protection and Sustainability Program Manager, Full-Time**

**DATE posted:** January 26, 2016

#### **Position Description - Responsibilities and Requirements:**

This position will work closely with the Executive Director in our Water Quality Protection and Sustainability Program to manage the organization's overall public policy efforts, develop funding support, coordinate legislative affairs for the organization, and spearhead community organizing. Program work involves engaging in shaping water quality, land use, and conservation policy (such as clean water law, storm water, zoning, and land conservation approaches), permit review at all levels of government, working with outside experts, working with community groups and citizens, collaborating with partners, attending meetings of decision-making bodies, participating on committees, writing comments and reports and related outreach materials, interacting with the press and social media, and public speaking. This position is a wonderful opportunity for a professional dedicated to influencing and shaping public policy from the local to national level and work with a wide variety of partners to implement solutions that bring lasting improvement.

**Qualifications:** This position requires an academic background, preferably with a master's degree or equivalent, and a minimum of 5 years work experience in water quality policy and law and/or conservation. Other experience includes managing a project or program in a non-profit organization or equivalent, and successful experience in raising funds, writing comments, reports, and public outreach oriented material. In addition, important skills include excellent writing abilities for a variety of audiences, excellent public speaking skills, relationship management skills, and ability to think on one's feet. Also important is the ability to work a wide range of people, work as part of a team, and work independently. This position requires a person who is self-directed and driven to achieve initiatives on schedule. Press experience and working relationships with one or more decision-making bodies and/or government entities in the river system or in the state is strongly welcome. Ability to work from home, remotely, and in the office is needed, as well as flexibility to attend evening and weekend meetings and events. Knowledge of Office suite software along with knowledge of a variety of graphic, social media, and other technology is a must.

**Terms:** Full-time position with pay commensurate with experience. The Water Quality Protection and Sustainability Program Manager will work closely with and report to the Executive Director.

**To Apply:** Please submit cover letter, resume/CV, references, and a sample of work via email to:

Dorie Bolze  
Executive Director

PHONE: 615-790-9767  
EMAIL: [doriebolze@harpethriver.org](mailto:doriebolze@harpethriver.org)

**About the Harpeth River Watershed Association:** The Harpeth River Watershed Association is a, non-profit, 501(c)(3) conservation organization whose mission is to protect the State Scenic Harpeth River as it flows through six counties in the greater Nashville region of middle, Tennessee and clean water statewide. Founded in 1999, HRWA collaborates with a broad range of federal, state, and local public and private sector partners to implement river restoration and watershed conservation and shape conservation policy based on our experience in the Harpeth to ensure biologically healthy rivers and clean water around the state. Our work leverages the scientific and technical training and experience of our staff, advisors, partners, and board with the efforts of a diverse corps of volunteers who are crucial to every aspect of our programs. Support for our programs comes from individual donors, corporations, foundations, government grants, events, and contracts.