

Job Description

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|---------------------------|---|------------------------------|------------|
| Job Title: | Environmental Technician II AC:Administrative | | |
| Job ID: | 618890 | | |
| Location: | Montpelier | | |
| Full/Part Time: | Full Time / Part Year | | |
| Regular/Temporary: | Temporary Seasonal | Regular Shift: | N/A |
| Posting Date: | 03/22/2016 | Hourly Rate: | 16.280000 |
| Position Number: | 665073 | Pay Grade: | 18 |
| Department: | Environmental Conservation | Application Deadline: | 04/05/2016 |

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General Information

This position, **Temporary Environmental Technician II (Job Opening # 618890)**, is open to all State employees and external applicants.

This is a temporary position. Temporary work is typically for variable hours, and is not expected to be full-time. The State does not guarantee 40 hours of work per week.

If you would like more information about this position, please contact Bethany Sargent at bethany.sargent@vermont.gov

Resumes will not be accepted via e-mail. You must apply online to be considered.

Overview

This Environmental Technician II position will help coordinate and operate the Lay Monitoring Program, which trains and equips volunteers to collect weekly lake water quality samples on approximately 60 lakes throughout Vermont and 15 Lake Champlain stations. The data is used to establish baseline water quality conditions and monitor long-term changes. Specific job duties include: training volunteers in lake sampling procedures, explaining lake ecology and water quality protection principles, collecting water quality samples with volunteers using proper protocol, driving statewide to pick up samples, and logging samples into the Lab Management System located in Burlington at the University of Vermont. Other duties in support of Lakes and Ponds Program activities may also be assigned. Schedule involves field and office work days.

General Job Description

Environmental program administrative work for the Department of Environmental Conservation. Duties involve the gathering, processing, and management of technical data and records using computerized systems and related technologies. Work may be performed in a variety of regulatory, non-regulatory, scientific, and engineering programs. Work at this level differs from the higher level technicians in the level of independence and from lower level technicians in the level of expertise and breadth of

knowledge required. Work is performed under the direction of a higher-level technician, analyst, scientist, engineer, or administrative supervisor.

To read the full job specification for this position, please visit [DHR Job Specifications](#)

Minimum Qualifications

Associate's degree AND one (1) year or more of experience in administration of a technical program.

OR

High School diploma or equivalent AND three (3) years or more of experience in the administration of a technical program.

OR

One (1) year or more of experience as an Environmental Technician I.

Special Requirements: n/a

Equal Employment Opportunity

The State of Vermont is an Equal Opportunity Employer. Applications from women, individuals with disabilities, veterans, and people from diverse cultural backgrounds are encouraged.

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